TERMS OF REFERENCE
UNFPA Turkey Youth & Adolescent Expert

Type of Contract	**: Service Contract**
Level	**: SB4/SC9**
Duty Station	**: Ankara, Turkey**
Duration	**: Up to 31 December 2022, with possibility of extension**

Background:

UNFPA 7th Country Programme that consists of three outputs (1) Sexual and Reproductive Health, (2) Gender Based Violence and (3) Population Dynamics focuses on policy dialogue, capacity building, knowledge management and service delivery in support of government efforts to reduce disparities in the access to sexual and reproductive health and rights and gender equality, particularly for most vulnerable, including refugees. UNFPA partners with state and non-state actors, United Nations organizations and donors. The country programme works on a transformative development agenda that is universal, inclusive, human rights-based, integrated and anchored in the principles of equality.

UNFPA is responsible for protection and supporting young people and provides a platform through which young people's sexual and reproductive health needs are addressed and their engagement is secured in Turkey. UNFPA also works to eliminate gender based violence and harmful practices like child, early and forced marriages, which keep girls from school, and advocates for young people's access to health care, skills development and jobs. Under the country programme two projects regarding prevention of child, early and forced marriage (CEFM) are implemented.

To strengthen its interventions in the adolescent and youth field, including policy development, capacity development and knowledge management, UNFPA will be recruiting an Adolescent & Youth Expert.

Major Activities/Expected Results:

Under the direct supervision of the CEFM Project Manager and in coordination with UNFPA Reproductive Health (RH) Programme Coordinator and Gender Programme Coordinator, the Youth & Adolescent Expert:

- Provides substantial technical input preparation of ToR and/or ToC and for the design and implementation of Youth related research, including the "Perceptions and needs of youth on SRHR and CEFM" research.
- Provides technical assistance in developing research concepts, questionnaires, surveys and studies; analyses their findings and reports and applies and shares the knowledge with other colleagues in the office.
- Contributes to the development of training packages on Youth, including Adolescent Development and Health/CSE & CEFM Tool Kit for education professionals (incl. psychological counseling and guidance's teachers), service providers, families and adolescents.
- Trains service providers including education professionals (psychological counseling and guidance's teachers), on adolescent health and CEFM
- Designs youth empowerment activities (developing adolescent health and development modules in a CEFM specific approach, peer trainings, online mentorships, etc.) and provides

support to youth platforms and initiatives for and with young persons, especially girls, on their rights, life choices and how to access support; as well as increase their agency through youth empowerment.

- Works with experts, partners to develop and/or revise training materials according to local context and implement relevant training sessions on adolescents & youth, youth-friendly health services.
- Provides substantial technical input for the design and implementation of field-level CEFM programme, adolescents & youth interventions, including liaison with implementing partners, UN operational agencies, NGOs, and local authorities.
- Provides technical support to implementing partners/grantees to ensure adolescents and youth interventions are implemented in line with UNFPA standards.
- In collaboration with the SRH Programme Coordinator, Gender Coordinator and CEFM Project Manager, works closely with Implementing Partner and /or grantees to ensure high quality implementation of work plans/agreements and identify and addresses any barriers to implementation.
- Contributes to the activities and efforts in creating synergies between the implementing partners working in the area of adolescents & youth.
- Monitors and evaluates adolescents and youth activities via developing SoPs, checklists as required and in support of the SRH Programme Coordinator, Gender Coordinator and CEFM Programme Manager.
- Provides technical inputs to concept notes, proposals and engages in other resource mobilization efforts to support joint programming.
- Contributes to communication & visibility products, human interest stories, lessons learned, success stories and best practices, and drafting relevant materials for dissemination related to adolescents and youth programming.
- Identifies potential partners and/or grantees for implementation of youth and health activities in close collaboration with the development team.
- Supports monthly situation reports, drafts donor reports, contributes to UNFPA's internal reporting particularly with regard to adolescents and youth interventions.
- Prepares policy and advocacy briefs, technical reports on issues related to adolescents and youth and interventions in Turkey using UNFPA services data and other reliable sources.
- Explores innovative tools which can be piloted and scaled up by UNFPA in reaching out to adolescents and youth.
- Any other programmatic duties, as requested.

Work Relations:

Under the supervision of the CEFM Project Manager and overall guidance of UNFPA SRH Programme Coordinator and Gender Coordinator, works closely with the Programme Associates, Assistant and related programme experts/consultants. Networks with partners, universities and NGOs. Collaborates with other UN agencies, particularly UNICEF, UN Women. Works closely with the rest of the UNFPA Team.

Minimum Qualifications and Experience:

Education **:** Medical degree/Master's degree in Psychology, Psychological Counseling & Guidance, Child Development, Social Sciences and/or related fields with specialized knowledge on adolescent and youth health

Experience	**:** 9 years of relevant professional experience in working on adolescents and youth, youth empowerment, SRH and/or child development
Language	: Fluency in written and spoken English
Computer Skills	: Microsoft Office, Windows-based applications, integrated web-based management Systems
Nationality	**:** Turkish

Skills and Competencies:

- Experience in working in development of education and capacity building programmes/toolkits materials for services providers is an asset.
- Experience in training service providers, including education professionals on adolescent health and CEFM is an asset.
- Experience youth empowerment activities (developing adolescent health and development modules in a CEFM specific approach, peer trainings, online mentorships, etc.) and advocacy campaigns is an asset.
- Experience in working with national and local authorities and NGOs is an asset.
- Experience in working with international organizations is an asset.
- Experience in working in the area of mental health and psychosocial support is an asset.

Core Competencies:

- Values
- Achieving Results
- Being Accountable
- Developing & Applying Professional Expertise
- Thinking Analytically & Strategically
- Working in Teams/Managing ourselves and relationships
- Communicating for Impact

Functional competencies:

- Advocacy/advancing a policy-oriented agenda
- Leveraging the resources of national governments and partners/building strategic alliances and partnerships
- Delivering results based programmes
- Providing a technical support system
- Facilitating programmatic quality results
- Providing conceptual innovation to support programme effectiveness