

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

Hiring Office:	UNFPA Turkey Country Office, Ankara
Purpose of consultancy:	<p>Turkey hosts about 3.6 million refugees of which 47% are women and girls, 25% at reproductive age (between 15-49 years old). According to the feedback from local governmental institutions, about 20% of the refugees live in rural settlements, where most of them are active as seasonal agricultural workers.</p> <p>Rural refugees in Turkey are usually concentrated around remote districts and villages which have a high potential for agricultural work. They are usually highly mobile during the planting and the harvesting season in the main agricultural regions of Turkey.</p> <p>The limited access of rural refugees to health and protection information and services due to long distances and limited transportation means between agricultural land, rural areas and district centers, long working hours of agricultural production and husbandry, mobile dynamic of agricultural production, language barriers, limited understanding of service providers regarding unmet needs of rural refugees and their work and life dynamics, to be unregistered and having little or no knowledge of service provision mechanisms and channels.</p> <p>UNFPA Turkey CO aims to respond to the healthcare and protection needs of refugees in rural, who have limited access to these services. The action focuses on increasing the availability, accessibility, and demand of healthcare and protection needs in the rural areas of selected 5 provinces (Adana, Bursa, Izmir, Mersin and Sanliurfa) in Turkey through providing mobile services in collaboration with the relevant Provincial Health Directorates and other stakeholders.</p> <p>The purpose of this consultancy is to support the project implementation by taking part in the service provision in the field. The consultant will work as Rural Refugee SRH Consultant as part of the mobile service units to ensure health and protection service provision to rural refugees.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>The consultant will be responsible for:</p> <ul style="list-style-type: none"> • Providing continuous health services in the context of the mobile service units in the rural areas of the respective programme province, in collaboration with the midwife/nurse, social services expert, interpreter, health mediators and driver. The health services will be delivered in the mobile service units. • Supporting the protection, improvement and promotion of community health • Monitoring and supervising the services provided by other team members in mobile service unit • In the field, monitoring 15-49 years old women; completing pre-natal and post-natal checks, cooperating with midwife/nurse during first examination and test in the existence of any pregnancy related risks; referring risky pregnancies to a relevant health units • Providing primary health care services together with the midwife/nurse in the field • Involving in awareness raising activities for health promotion • Coordinating and monitoring awareness raising training conducted by midwife/nurse. • Ensuring delivery of maternal and child health services • Screening the community for communicable diseases, and reporting in the event of detecting any communicable diseases. Referring the cases in coordination with midwife/nurse, and implementing immunization programmes. Assisting with monitoring and evaluation of relevant activities. • Evaluating risky pregnancies for further referral to secondary or tertiary care in collaboration with midwife/nurse • It is essential to have deliveries at a health facility, but if not possible assisting with the

	<p>delivery at living/working area, ensuring necessary care and follow-up, evaluating risks associated with delivery and deciding on referral in coordination with midwife/nurse</p> <ul style="list-style-type: none"> • Administering examination of all cases referred by midwife/nurse for the existence of any systemic diseases identified during maternal and child health services • Ensuring needs assessment, preparation and dissemination of public health training material • Planning, providing or assisting with provision and coordination of primary health services for seasonal agricultural workers • Keeping records of health services provided for seasonal agricultural workers in the light of Standard Operating Procedures, and sharing these records with the relevant Family Health and Community Health Centre • Working towards detection and follow up of Noncommunicable diseases such as chronic pulmonary diseases and diabetes and their risk factors; and implementing preventive care services including public training • Monitoring patients diagnosed with tuberculosis • Screening, following treatment and referring patients with chronic diseases • Ensuring provision of laboratory services • Providing or ensuring provision of preventive mental health services • Monitoring health mediators mechanism, and supporting the staff in their efforts to meet the unmet needs • Providing technical support to identifying mobile health needs and the need for consumables (such as health literacy, hygiene, pregnancy and reproductive health kit calculation) at the local level • Leading the registration, data collection, and the use of data system for health service provision in collaboration with other team members • Monitoring and contributing to monthly progress reports • Identifying in-service training needs of health personnel working at the mobile unit in the light of annual plans and programs • In coordination with relevant agencies, monitoring seasonal population movements in their region and taking necessary measures defined in the terms of reference. Attending inter-agency meetings and activities when needed • Providing services in line with the occupational health legislation • Providing environmental health services in line with the authority and responsibility defined in the legislation • Implementing any other technical or programmatic responsibility assigned by the Regional Programme Manager
<p>Duration and working schedule:</p>	<p>The expected duration of assignment will be for 10 months between 1 March 2020 - 31 December 2020.</p> <p>Total working hours are defined as 8 hours with additional 1 hour lunch break from Monday to Friday. Working hours are subject to change depending on the season and location of Seasonal Agricultural Workers. The consultant is eligible to take fixed (not floating) United Nations official holidays.</p>
<p>Place where services are to be delivered:</p>	<p>Adana, Bursa, Izmir, Mersin and Sanliurfa provinces of Turkey</p>
<p>Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):</p>	<p>The IC will provide monthly activity reports (electronic). Measurable achievements will be:</p> <ul style="list-style-type: none"> • Daily visits to rural areas • Results achieved as per the work plans • Reports submitted in time • Health indicators stable or improved, at least with direct partners

Monitoring and progress control:	The acceptance of services at the end of each completed month will be certified through a Certification of Payment to be counter signed by both parties (IC and UNFPA) and a monthly activity report to be submitted by the consultant including the details of completed tasks and progress.
Supervisory arrangements:	The consultant will report to UNFPA Regional Programme Manager.
Expected travel:	N/A
Required expertise, qualifications and competencies, including language requirements:	<p>Minimum Qualification and experience:</p> <ul style="list-style-type: none"> • Graduation of a 6 years Medical Faculty approved by Higher Education Council of Turkey. • Having completed or being exempt from the compulsory service for physicians • Fluency in written and spoken Turkish, basic knowledge of English. • Proficiency in current office software applications. <p>Skills and Competencies:</p> <ul style="list-style-type: none"> • Familiarity with international guidelines for sexual and reproductive health in both emergencies and development, including the MISP is an asset. • Experience in coordinating, implementing and managing reproductive health programs in emergency contexts and/or refugee settings is an asset. • Capacity building experience is an asset. • Working knowledge of written and spoken Arabic is an asset <p>Core Competencies:</p> <ul style="list-style-type: none"> • Achieving Results • Being Accountable • Developing & Applying Professional Expertise • Thinking Analytically & Strategically • Working in Teams/Managing our-selves and relationships • Communicating for Impact <p>Functional Competencies:</p> <ul style="list-style-type: none"> • Delivering results based programs • Providing a technical support • Managing data, documents, correspondence and reports • Planning, organizing and multi-tasking
Inputs / services to be provided by UNFPA or implementing partner	The consultant will be working at the mobile service unit in the relevant province.
Other relevant information or special conditions, if any:	N/A
<p>Signature of Requesting Officer in Hiring Office: Nazli Moral Uydu</p> <p>Date: 21/02/2020</p>	