Invitation for Proposal

|  |
| --- |
| UNFPA, United Nations Population Fund, an international development agency, invites qualified organizations to submit proposals for the 6th Country Programme. The purpose of the Invitation for Proposals is to identify eligible non-governmental organizations for prospective partnership with UNFPA Turkey to support achievement of results outlined in the 2016-2020 6th Country Programme Document or section 1.3 below.  Organizations that wish to participate in this Invitation for Proposals are requested to send their submission through email or mail clearly marked “NGO Invitation for Proposals” at the following address:  UNFPA Turkey mailing address/email address: [**unfpa.turkey.ip@unfpa.org**](mailto:unfpa.turkey.ip@unfpa.org)  By 23 September 2019.  Proposals received after the date and time may not be accepted for consideration.  Applications must be submitted in English.  Any requests for additional information must be addressed in writing 1 week before the deadline for submissions (12 September 2019) at the latest to Ceylan Tunca, e-mail: **tunca@unfpa.org**. UNFPA will post responses to queries or clarification requests by any NGO applicants who submitted, on UNFPA Country Office website before the deadline for submission of applications.  UNFPA shall notify applying organizations whether it is considered for further action. |

|  |  |
| --- | --- |
| **Section 1: Background** | |
| 1.1 UNFPA mandate | UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every birth is safe, and every young person's potential is fulfilled. |
| 1.2 UNFPA Programme of Assistance in Turkey | In Turkey, UNFPA works with the government and other partners to overall goal of the 2016-2020 6th Country Programme Document.  Further information on the programme can be found on http://unfpa.org/turkey |
| 1.3 Specific results | Within this framework and as set out in 2016-2020 6th Country Programme Document working with government and other partners, UNFPA will contribute to achieve the following results:  • Provision of youth friendly reproductive health services to vulnerable populations. • Provision of humanitarian assistance to refugees on reproductive health and gender based violence. • Promoting gender equality and combating gender based violence. • Collecting statistical and disaggregated demographic data and information; using this data and information in the development and implementation of social and economic policies.  Within the context of Humanitarian Programme, and as a component of a larger intervention, UNFPA Turkey will start service provision in two provinces to refugee men and boys who are survivors of and/or at risk of GBV in Turkey to reduce barriers in accessing specialized GBV prevention and response services. Therefore, UNFPA is looking for an implementing partner to carry out the implementation of the indicated activities until the end of September 2020. Overall, it is expected that the proposed interventions in this proposal will contribute to:  **Result 1: Key refugee groups, refugee men and boys, are able to access information on rights and their obligations in Turkey.**  **Activity 1:** Awareness raising activities  **Activity 2:** Outreach activities  **Result 2: Key refugee groups, refugee men and boys, identified are able to access quality protection services including social, legal services and GBV case management.**  **Activity 1:** Case management for men and boys who are survivors of or at risk of GBV.  **Activity 2:** Provision of psychosocial support services for men and boys who are survivors of or at risk of GBV.  **Activity 3:** Provision of legal counselling for men and boys who are survivors of or at risk of GBV. |

|  |  |  |
| --- | --- | --- |
| **Section 2: Application requirements and timelines** | | |
| 2.1 Documentation required for the submission | The expression of interest shall include the following documentation:   * Copy of provisions of legal status of the NGO in Turkey [*Required to be eligible for review]* * Copy of provisions of legal status of the NGO in home country (for INGOs ) * Attachment I – NGO Profile and Programme Proposal * Latest annual report and audit report as separate documents or hyperlinks to the documents | |
| 2.2 Indicative timelines | Invitation for Proposal issue date | **6 September 2019** |
| Deadline for submissions of proposals | **23 September 2019** |
| Deadline for requests of additional information/ clarifications | **12 September 2019** |
| Review of NGO submissions | **30 September 2019** |
| Notification of results communicated to NGO | **3 October 2019** |

|  |  |  |
| --- | --- | --- |
| **Section 3: Process and timelines** | | |
| 3.1 Review & evaluation of NGO submissions | Applications will be assessed by a review panel to identify organizations that have the required knowledge, skills, and capacity to support achievement of results *using criteria outlined in section 3.2 below*.  It should be noted, however, that participation in this Invitation for Proposals does not guarantee the organization will be selected for partnership with UNFPA. Selected NGOs will be invited to enter into an implementing partner agreement and applicable UNFPA programme policy and procedures will apply. | |
| 3.2 Selection criteria | Eligible organizations will be selected in a transparent and competitive manner, based on their capacity to ensure the highest quality of service, including the ability to apply innovative strategies to meet programme priorities in the most efficient and cost-effective manner.  **Additional criteria for selection:**   * Having a profound experience in the humanitarian sector, particularly in protection service provision to refugees and working with GBV survivors. * Working with male survivors of GBV is an asset, * Providing proof(s) of the necessary permissions from relevant authorities to be able to conduct PSS and outreach activities, * Experienced in protection service provision, * Demonstrated the willingness and ability to access and serve refugee men and boys who are survivors of GBV as well as respond to the needs of the target group in two provinces the NGO operates. * The NGO should have existing service delivery points (such as centers or offices) in the two provinces mentioned in the proposal.   UNFPA Turkey office will review evidence provided by the NGO submission and evaluate applications based on the following criteria:  NB: Any proposal not submitted in specified working language will be excluded from consideration. | |
| Governance & Leadership | * The organization has a clearly defined mission and goals that reflect the organization’s structure and context, as well as alignment to UNFPA priority areas. * Organization does not have a history of fraud, complaints or service delivery issues. |
| Human Resource | * Organization has sufficient staff resources and technical expertise to implement the proposed activities. * Organization does not have conflicts of interest with UNFPA or its personnel that cannot be effectively mitigated. |
|  | Comparative Advantage | * The organization’s mission and/or strategic plan focuses on at least one of the UNFPA’s programme areas. * The organization has experience in the country or field and enjoys prominence in areas related to UNFPA’s mandate. * The organization has a proven track record in implementing similar activities and is seen as credible by its stakeholders and partners. * The organization has relevant community presence and ability to reach the target audience; especially vulnerable populations and hard-to-reach areas. |
|  | Monitoring | * The organization has systems and tools in place to systematically collect, analyse and use programme monitoring data |
|  | Partnerships | * The organization has established partnerships with the government and other relevant local, international and private sector entities. |
|  | Environmental Considerations | * The organization has established policies or practices to reduce the environmental impact of its activities. If no policies exist, the organization must not have a history of its activities causing negative impact to the environment. |
| 3.3 Prospective partnership agreement | UNFPA will inform all applicants of the outcome of their submissions in writing to the email address indicated in the NGO submission. | |